

<b>Committee:</b> Local Government Pensions Board	<b>Date:</b> 17 January 2017
<b>Subject:</b> Training Needs Assessment	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Chris Braithwaite, Town Clerk's Department	

### **Summary**

At the conclusion of the Board's first meeting, it was agreed that documentation to allow Board Members to assess their training needs should be circulated to the Board. Board Members would then review this documentation and complete the training needs assessment by 31 December 2016, to allow a training programme to be developed.

Board Members were provided with copies of the Training Needs Assessment following the meeting. However, Members were advised that they would also be provided with copies of the Chartered Institute of Public Finance and Accountancy's (CIPFA's) Technical Knowledge and Skills Framework for Local Pensions Boards. The Town Clerk failed to provide this to Members in order for the Needs Assessment to be undertaken.

A copy of the relevant slides from the training session undertaken at the last meeting are attached to this report as Appendix 1. CIPFA's Technical Knowledge and Skills Framework for Local Pensions Boards is attached at Appendix 2.

Members are requested to consider this information, along with the information included for consideration during this meeting, and discuss any issues in relation to the training needs of the Board. At the meeting, Members will be provided with copies of the Training Needs Assessment document to complete and return in advance of the Board's next meeting. This will allow training programmes to be developed for Board Members.

### **Recommendation**

That the Board notes the report and discusses any issues in relation to the training needs of the Board.

### **Appendices**

- Appendix 1 – Presentation slides from Barnett Waddingham – Knowledge, Understanding and Training Needs
- Appendix 2 - CIPFA Technical Knowledge and Skills Framework for Local Pensions Boards

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